

RURAL MUNICIPALITY OF MURRAY HARBOUR
MINUTES of REGULAR COUNCIL MEETING
February 10, 2021

In Attendance: Deputy Mayor Carol White, Chair; Cllr Paula MacLean; Cllr Sandra Gordon;
Cllr Margaret VanInderstine; Cllr Gary MacKay

Regrets: Mayor Paul White; Cllr Marlene MacNeill

Staff: Anne Harnesk (CAO)

Gallery: No attendees

1. Call to Order: 7:01 pm

Deputy Mayor White called the meeting to order at 7:01 pm

2. Declaration of Conflict of Interest

No conflicts were declared.

3. Approval of Agenda

Moved by Cllr Gordon and seconded by Cllr MacLean

that the agenda for the February 10, 2021 Council Meeting be accepted.

Motion Carried.

4. Approval of Minutes

Moved by Cllr MacKay and seconded by Cllr VanInderstine

that Council hereby approve the minutes of the January 13, 2021 Regular Council Meeting.

Motion Carried.

5. Business Arising from Previous Meetings

Items are addressed in the CAO report.

6. Delegations - None

7. Correspondence

Letter from Shawn Landon regarding snow clearing at dog park.

Paula will speak to John Beaton and ask him to clear a path to the dog park with the snowblower and hand shovel a clear area for the gate to open. Paula will also ask John to empty the large garbage can at the dog park.

8. CAO Report

a. See report attached.

b. Financial Report: see attached

Moved by Cllr MacKay and seconded by Cllr Gordon

that Council hereby received the CAO's report as information.

Motion Carried.

9. Reports of Committees

Parks & Recreation - Deputy Mayor White

- a. Pickle ball players donated an additional \$200 to the Village. Thank you for your generosity.
- b. Deputy Mayor White will get a second estimate to have an electrical plug installed for the Lobster Trap Christmas tree.
- c. Instead of moving Gazebo from Railhead Park will look at having another Gazebo made via Gas Tax Funds. Item will be added to the Gas Tax Funds project list.

Finance & Infrastructure - Cllr MacKay

- a. Will be meeting to work on 2021/2022 budget
- b. Please send any Gas Tax Fund project ideas to Cllr MacKay by February 17th.
- c. Cllr MacKay and Derek Squirrel to meet with Lawrence MacAulay Friday, February 12th.

Planning - Cllr MacKay

- a. See attached report

Sewage - Cllr Gordon

- a. Disposable wipes are being flushed which is causing problems at the pump station.
- b. Cooking fat is also being sent down drains and is building up in places in the sewer system.
- c. Bolts for sewage drains have not been received yet.
- d. Job description for the Sewage Utility Administrator has been developed.
- e. Department of Transportation is repairing manhole covers on Robinson Road that were pulled off by the snowplows.

EMO: Cllr MacNeill - Report given by Deputy Mayor White

- a. Tabletop exercise will be held February 11th at the Community Centre with representatives from the Province and EMO volunteers.

Beautification and Special Events - Cllr VanInderstine

- a. Received an email regarding Scotts Canada regarding grant for Community Garden.
- b. Cllr VanInderstine drove by Gary Herring's property by the Baptist Church to see about excessive garbage. There were a few bags of garbage on the deck and by tree. Nothing that would be considered outrageous. Cllr VanInderstine tried to call Gary but there was no answer and no voicemail.
- c. It is possible to have MacKay's clear the path up to the Community Centre in the front? Anne to check with MacKay's.

New Business

a. Old School Bell

The old school bell is at the Firehall. At one time the plan was to hook up the bell so when there was a fire the bell would ring. This has not happened. Deputy Mayor White to speak to Fire Department to see if they will give the bell back. We can see about hooking it up at the Community Centre. Perhaps another Gas Tax Fund project.

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b. Appoint Auditor by resolution:

We need to get ready for the 2020/2021 audit and appoint an Auditor.

Moved by Cllr VanInderstine and seconded by Cllr MacKay.

that Council hereby agrees to retain Arsenault Best Cameron Ellis as auditors for the 2020/2021 fiscal year.

Motion Carried.

c. Janitor

Violet Woodliff mentioned to Cllr VanInderstine that she would be interested in the Janitorial position. She is currently cleaning other businesses. Council reviewed the janitorial job description and agreed it should be revised further. Anne to send Cllr MacKay a copy of the job description for review before proceeding further.

d. Insurance Renewal

While discussing insurance renewal with our Agent, Tyler, a Risk Assessment from 2017 was sent and asked if the items had been addressed. It was decided that Anne will forward a copy of the Risk Assessment to all Council members for review.

d. Special Council Meeting for Budget Planning

Cllr MacKay mentioned we may need a special Council meeting to discuss the new budget. Monday, March 1, 2021 at 7:00 pm was set as the date for the meeting if necessary.

e. Nest Camera System

It was briefly mentioned that the renewal for the Nest camera system (used for streaming Council Meetings) had been processed. Discussion regarding whether we should cancel the subscription as we do not currently stream the meetings. Anne to investigate cancelling the subscription.


9. Adjournment

Moved by Cllr Gordon and seconded by Cllr MacLean to adjourn at 8:15 pm.

The next regular meeting of the Council will be on March 10, 2021 at 7:00 pm



Deputy Mayor, Carol White



Anne Harnesk, CAO