

Rural Municipality of Murray Harbour

Regular Council Meeting

February 6, 2019 at 7:00PM

Present: Chair: Mayor Paul White; Dep. Mayor Glen White
Councillors; Margaret VanInderstine; Marlene MacNeill; Debbie Shea
Regrets; Cllr Carol White
Staff: Mark Tiller, CAO
Guest: Elizabeth Pederson, OHS Education Consultant, Safety Matters

1. Call to Order

Mayor White called the meeting to order at 7:02 P.M.

2. Approval of Agenda

A Change was made to the agenda; Murray Players was changed to Village Players

Moved by Cllr Shea and seconded by Dep. Mayor White

that Council hereby approve the agenda for the February 6, 2019 Council Meeting as amended.

Motion Carried

3. Declaration of Conflict of Interest

None

4. Approval of Minutes of January 6, 2018 Council Meeting

Moved by Cllr MacNeill and seconded by Cllr VanInderstine

that Council approve the minutes of the January 6, 2018 Council meeting as submitted

Motion Carried

5. Business arising from Minutes

Dep. Mayor White asked for clarification on the the Flag Pole project, Office hours and signing authorities. CAO advised that the first was pending receipt of total costs and that the others would be looked into.

6. Delegations

- a. Guest speaker Pederson was introduced by the Mayor and gave Council a brief presentation on the Province's Safety Matters protocols.

- b. Jaki Durocher gave a brief update on the local theatre group (Village Players). The matter was forwarded to the Parks and Rec. Committee.
- c. Steven Fancy spoke on behalf of the soon to be formed Business Development Corporation. He requested a Letter of Support from Council in this regard. The matter was forwarded to the Planning Committee.
- d. Open Discussions re: Capital Products. Two areas were brought up; 1) ice build-up on the fire exit stairways and the possibility of building an overhang over the doorways to prevent this. 2) Beautification of the Fishermen's Shacks.

7. Correspondence

CAO Tiller read an email from Jane Samletzki. It was passed on to the Parks and Rec. Committee.

8. Staff Reports

Moved by Cllr VanInderstine and seconded by Cllr Shea

that the Financial report as prepared by CAO Tiller for the period of January 1-January 31, 2019 be received as information.

Motion Carried

Dep. Mayor asked that the full 15 month budget be listed in the comparison in future. CAO will see to this.

9. Committee Reports

a. Parks and Recreation

Cllr White sent her regrets. Dep. Mayor White asked the CAO to request an update from Parks and Rec. re: the rink shed status

b. Newsletter

Cllr Shea advised that the next publication would be going out next week. Please get submissions to her ASAP. Ocean Acres will send some info. Status of the Small Halls program was discussed. CAO will determine if we still have time to host.

c. Planning

Dep. Mayor White will continue work with former Cllr Squirell on the zoning plan. Mandate and makeup of the committee has been set. Dep. Mayor attended the recent BDC meeting and that was discussed. Next meeting will be February 22, 2019 at 10AM.

d. Utility

Mayor White will head. A meeting has been called for February 12, 2019 at 6PM

d. EMO

Cllr MacNeill advised that there will be a training session on Saturday and members of the Committee will be attending

e. Beautification

Cllr VanInderstine will chair and a meeting will be called soon to discuss some upcoming special events. They include Canada Day and a special acknowledgement of the 100 year anniversary of the troops returning from WWI.

10. New Business

a. Reserve Fund Policy

CAO Tiller informed Council that the Municipality is obligated to set up a Reserve Fund this year and that a Policy and bylaw must be adopted by resolution.

Moved by Cllr Shea and seconded by Cllr MacNeill

that Council adopt the Reserve Fund Policy, #2019-01. This policy establishes the objectives for the reserve fund for the municipality, governs the use of the reserve fund and delineates responsibilities for their management and administration.

Motion Carried

b. Reserve Fund Bylaw #119

Moved by Dep. Mayor White and seconded by Cllr VanInderstine

that bylaw 119, being a bylaw to establish a reserve fund to facilitate efficient financial planning and ensure greater transparency and accountability to the public, be read a first time.

Motion Carried

Moved by VanInderstine and seconded by Cllr MacNeill

that bylaw 119, being a bylaw to establish a reserve fund to facilitate efficient financial planning and ensure greater transparency and accountability to the public, be approved.

Motion Carried

c. Establish a Meeting time and place to meet with the Murray River Council

Mayor White will contact the Mayor of Murray River

d. Establish a date for completion of committee membership

CAO Tiller advised that membership of all committees must be approved by resolution. Chairs will advise.

e. Resolution to approve Planning Committee Membership

Moved by Cllr MacNeill and seconded by Dep. Mayor White

that Council approve the membership of the Planning Committee as; Chair, Dep. Mayor White; Cllr Margaret VanInderstine; Mr. Derek Squirell; Mayor White; CAO Tiller.

Motion Carried

It was mentioned that all Councillors should get an up to date Police Records check. The CAO will send out a reminder.

11. Adjournment

Moved by Cllr MacNeill and seconded by Dep. Mayor White

that Council do now adjourn at 8:22 PM.

Motion Carried.

Next Regular Meeting to be held on March 6, 2019 at 7PM.

Mayor Paul White

Mark Tiller, CAO