

AGENDA

Community of Murray Harbour, PEI

Regular Council Meeting

Wednesday, December 7th, 2016 @ 7:00 pm

Page 1 of 2

1. **Call to Order**
2. **Introduction of Additional Items/Approval of Agenda**
3. **Disclosure of Conflict of Interest (Copy of Disclosure on Table)**
4. **Adoption of Minutes from November 2nd, 2016 Meeting**
5. **Delegations or Special Speakers – None**
6. **Correspondence**
 - 6.1. Rotary Club of Montague Donation
 - 6.2. Community of Belfast
7. **Committee and Board Reports**
8. **CAO Report**
 - 8.1. Rink arriving tomorrow
 - 8.2. GTF – 2nd 2016 Installment of \$50,000
 - 8.3. All appliances installed and working
9. **Financial Report – See Attached Statement of Account**
10. **Procedural Documents**
 - 10.1. P-201 – Confidentiality Policy – **Reading and Adoption**
 - 10.2. P-202 – Council Roles & Responsibilities Policy – **Reading and Adoption**
 - 10.3. P-203 – Employee Recruitment Policy – **Reading and Adoption**
 - 10.4. P-204 – Conflict of Interest Policy – **Reading and Adoption**
 - 10.5. CIP Approval – Project Funds Allocation Transfer – **RFD**
 - Motion to transfer \$212,800 of allocated funds from Project 15.4.4 – Sewage Infrastructure to Project 15.4.2 – Parks & Playground
 - 10.6. CIP Approval – P-10 Sewage Expansion Study – **RFD**
 - Motion to allow CAO to apply for a Capital Investment Plan for a Sewage System Assessment & Expansion Impact Study
 - 10.7. CIP Approval – Project Funds Allocation Transfer – **RFD**
 - Motion to transfer \$50,000 of allocated funds from Project 15.4.4 – Sewage Infrastructure to Project 15.5.1 – Sewage System Assessment & Expansion Impact Study
11. **Unfinished Business**
 - 11.1. **EMO – Discussion**

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Page 2 of 2

12. **New Business**

12.1. Office Hours – Christmas Holidays – RFD

«Be it moved that the Village Office be closed from 3PM on December 23rd, 2016 to 9AM on January 3rd, 2017, and that staff receive their normal weekly pay for that period as their Christmas Bonus. »

12.2. January 2017 Meeting Re-Scheduled to Jan 11th, 2017 – RFD

12.3. Snow Blower Disposal – Ratification

12.4. Sewage Utility Employee Contract Modifications – Ratification

«With regard to the Murray Harbour Sewage Utility, be it moved that a) Lora Ann MacPhee be awarded an increase of \$0.30 per hour, retroactive to July 1st, 2016; and b) the job title on the contract be changed to “Utility Accounts Manager”»

12.5. CAO Employment Contract – Ratification

13. **Next Meeting - January 11th, 2017**

14. **Adjournment**