



# Community of Murray Harbour, PEI

## Regular Council Meeting Minutes

Wednesday, January 6<sup>th</sup>, 2016

<b><u>Present:</u></b>	Chair Jim Evans Cllrs James Irving, Shawn Landon, Wendy Siebrands, Diane MacDonald and Robin Davidson
<b><u>Administrator:</u></b>	Sylvain De Lafontaine
<b><u>Absent with regrets:</u></b>	Cllr Ed Young
<b><u>Guests:</u></b>	None

### **Meeting Decorum**

1. **Call to Order** – Chairperson Evans called the meeting to order at 7:00 PM.
2. **Approval of Agenda and Introduction of Additional Items**
3. **Disclosure of Conflict of Interest** (Copy of Disclosure on Table) - None
4. **Adoption of Minutes From December 2<sup>nd</sup>, 2015 Meeting**

*Moved by Cllr Landon*  
*Seconded by Cllr Davidson*  
*Motion carried – 5/0*
5. **Delegations or Special Speakers**
  - 5.1. Presentation made by Dawn Binns & Christie Simpson of Insight Marketing, on designing and building a new website for Murray Harbour.
6. **Councillor Reports** – None
7. **CAO Report**
  - 7.1. Fence progressing
  - 7.2. Mats working well
  - 7.3. CIPs mostly finished
8. **Financial Report** – See attached
9. **Bylaws & Procedures**
  - 9.1. Resolution for Formation of Planning Board – Attached Hereto

*Moved by Cllr Landon*  
*Seconded by Cllr Davidson*  
*Motion carried – 5/0*
10. **Unfinished Business**
  - 10.1. Community Planning Project – Upcoming Newsletter is to include Phil Wood's amended version of the Planning Newsletter.
  - 10.2. Website – After discussion, Council has put forward a motion to accept insight Marketing's quote for the building of a website, as presented at the beginning of this meeting by Dawn Binns, copy of which is attached hereto.

*Moved by Cllr Landon*  
*Seconded by Cllr Irving*  
*Motion carried – 5/0*

- 10.3. Councillor Remuneration – Deferred until January 2017.
- 10.4. Special Events Committee – Discussion on ‘spaghetti supper’ and bingo nights.
- 10.5. EMO – New members to be recruited in order to re-activate Board.
- 10.6. Fence – Awaiting contractor to start replacing fence.

11. **New Business**

- 11.1. Procedures & Bylaws Overhaul – EMO Bylaw is to be put together.
- 11.2. Kitchen Counters Quotes – Quotes were presented by Kent Building Supplies and by Sylvain. A motion was put forward by Council to accept Sylvain’s quote as presented – copy of which is attached hereto.

*Moved by Cllr Landon*  
*Seconded by Cllr MacDonald*  
*Motion carried – 5/0*

- 11.3. Small Halls Festival – Murray Harbour will participate again this year. Application form is to be filled out and sent in by Sylvain, accepting any of the dates offered, except Mondays.

12. **Correspondence** – None

- 13. **Next Meeting** - Wednesday, February 3<sup>rd</sup>, 2016 @ 7:00 pm

- 14. **Adjournment** – A motion was presented by Council that the meeting be adjourned - @ 9:00PM

*Moved by Cllr Siebrands*  
*Seconded by Cllr MacDonald*  
*Motion carried – 5/0*

\_\_\_\_\_  
Jim Evans, Chair

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Date

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Sylvain De Lafontaine, CAO

\_\_\_\_\_  
Date