

# **AGENDA**

*Regular Council Meeting*

*WEDNESDAY, JANUARY 7, 2015 @ 7:00 p.m.*

*#1*

## MEETING DECORUM

Council would like to thank all people in attendance for their presence at the meeting. Council would also like to remind everyone that serious issues are decided at council meetings which impact many people's lives and therefore, we ask that you act with the appropriate decorum that a council meeting deserves. Commentary and conversations during a meeting by the public are distracting. Should anyone disrupt the council meeting in any way, the meeting will be stopped and that person's behavior will be reprimanded.

1. **CALL TO ORDER AND INTRODUCTION OF GUESTS**
2. **APPROVAL OF THE AGENDA**
3. **INTRODUCTION OF ADDITIONAL AGENDA ITEMS**
4. **DISCLOSURE OF CONFLICT OF INTEREST** (Copy of Disclosure on table for meeting)
5. **APPROVAL OF MINUTES FROM PREVIOUS MEETING** (December 3, 2014)
6. **BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS**
  - 6.1. **Fire Service By-Law, #107:** By-law #107 was approved, signed and sealed at the December meeting. Copy of said by-law was sent to Municipal Affairs PEI on December 6<sup>th</sup>, and was filed according to section 60(c) of the Municipalities Act by that department on December 15<sup>th</sup>, 2014.
  - 6.2. **Electrician to Complete Kitchen Project:** It was indicated by Jim Finlayson of Refrigeration Specialists that they are not authorized to do any electrical work other than that directly related to the installation of heat pumps. Charlie Knox has been contacted by Sylvain and will come by shortly to look at the work to be done and to give an estimate.

- 6.3. **Cover for Heat Pumps and Noise Emanating From Heat Pump Fans Issue:** Sylvain contacted Jim Finlayson – who is filling in for Lou Daoust until March 15<sup>th</sup>. After trying rubber dampeners under the compressor legs to see if it helped, it was decided that a new support was to be installed and would rest on the ground, in order to take the weight of the completely off the wall. The height of the compressor has remained the same in order to avoid additional costs to replace existing wiring and plumbing. The total cost for this should be around \$200. As for the heat pump ‘covers’, Sylvain spoke to Howard. He and Mr. Penny will build a small high-pitched roof over each heat pump, within the next few days. The cost of these is not known yet. These 2 repairs will be part of the GTF.
- 6.4. **Contact With Our Long Range Planner:** Councillor Siebrands and Sylvain met on December 15<sup>th</sup> with Phil Wood. During that meeting, it was determined that the next step was to send some documents to Darlene Rhodenizer, i.e. a list of firms who replied to the tender and how much each bid on the job, a council resolution awarding the contract to the successful bidder, and a proof of insurance from the firm awarded the contract, with the Province of Prince Edward Island added as an additional insured. The first 2 items were completed; the 3<sup>rd</sup> one will be completed shortly as per Phil Wood.
- 6.5. **Budget Review:** Councillor Landon is to present a draft of an ‘invitation’ to the Community to attend a ‘Suggestions Meeting’ as to what the people would like to spend our money on.
- 6.6. **Gas Tax Expenditures:** As requested, Sylvain has provided Council with a list of projects eligible under the GTF, which is attached hereto.
- 6.7. **Audit Timetable:** Sylvain has initiated contact with Sarah Doyle. GT quote was done up, copy of which has been distributed to Council, and attached hereto. First audit meeting is tentatively set for mid-February.
- 6.8. **Schedule With John Chisholm For Councillor Orientations:** Sylvain spoke with Mr. Chisholm, is ready to come down any time, at the Council’s convenience, after the Municipal Orientation session.
- 6.9. **By-Law #108: By-Law To Repeal By-Law #104: Second Reading & Adoption.**

7. **CORRESPONDENCE**

8. **PRESENTATIONS OR DELEGATIONS TO COUNCIL**

8.1. Name \_\_\_\_\_ Topic \_\_\_\_\_

9. **REPORTS**

9.1. **Chairperson**

9.2. **Finance**

- 9.3. Sewage Utility
- 9.4. Parks & Recreation
- 9.5. Fire Department
- 9.6. FCC Report
- 9.7. Administrator's Report - Cheques Over \$500

10. NEW BUSINESS

- 10.1. Canada Summer Jobs
- 10.2. Lawn Mowing Contract
- 10.3. Outdoor Space Use
- 10.4. Municipal Orientation Session
- 10.5. Custodian Contract
- 10.6. Newsletter
- 10.7. Flood Hazard Conference
- 10.8. Backup Drive
- 10.9. Procedure For Storm Days
- 10.10. Access to Premises for Robbie

11. NEXT MEETING: **Wednesday, February 4<sup>th</sup>, 2015 @ 7:00 pm**

12. ADJOURNMENT: Council meetings shall adjourn no later than 9:00 p.m. unless members of the council present vote by a two thirds (2/3) majority to extend the time.